



April 6th, 2020

Dear Parents and Students,

I am hoping that this letter finds you and your families safe and healthy. In addition, I would like to take this opportunity to thank the majority of our students who have been involved and actively participating in the E-learning opportunities that BBS has provided since the closure of our physical campus. Since then all BBS Staff have continued to be innovative with how best to provide students with the opportunity to learn and stay engaged through E-learning to prepare them for a smooth transition into their next grade level.

Based on the recent approval from the Ministry of Education, we will continue with what has been planned for the current week. But starting on **Sunday, April 12th, 2020** until **Tuesday, May 12th, 2020**, participation in the BBS HS E-Learning program will be **mandatory following the HS E-learning schedules attached in this email for those who either chose option 1 or option 2.**

We have made adjustments to the HS E-Learning schedule to follow our new BBS E-Learning Guide as well as make accommodations that incorporate the Ramadan schedule as well.

HS Students are expected to set aside four hours a day to interact with their teachers through ZOOM sessions and to work on assignments in those classes. ***Attendance will be taken for the Zoom sessions and parents will be notified if their child is not participating.***

I encourage all students to take this online interactive opportunity to ask questions, understand lessons, receive instructions, and most important get in touch with their teachers and classmates. Subject content, assignments, and announcement will be shared on Google Classrooms. Assignments in classes will be due on a weekly basis.

The classes will continue to address the course curriculum for the year. While students can use their day of class assignment/work time (Sunday) as well as Independent Study time beyond the scheduled time if needed, to complete class assignments, there will be an expectation of homework beyond class time. ***Students taking AP courses can expect additional time to be spent outside of the Virtual Learning schedule for exam preparation.***

In the high school, interactive Zoom sessions will be limited to 40 minute periods; if a teacher needs to have an extended Zoom session, they will schedule that outside of the HS Virtual Schedule. We have built in transition times, a break time, and some independent work time as well.

Tomorrow, you will receive the BBS E-Learning Guide; it includes an outline of expected behavior during online sessions. The code of conduct and discipline consequences that apply at school will be effective during online sessions. These codes of conduct must be closely followed by students and will strictly monitored by teachers.

For those students who participated from March 2, 2020 and stopped, or for students who have not participated but who wish to continue with e-learning, an opportunity to submit missing work will be offered from now until Tuesday, 14 April 2020. Teachers will identify the essential assignments for students to submit on students' Google Classrooms. Grades for outstanding work to be submitted by 14 April will only reflect in Skoolee during the week of 19 April, as we expect much work to be submitted. ***Please wait until the week of 19 April before contacting teachers about grades.***

I would like to express my appreciation for your support of your children and your dedication to finishing the year via e-learning. This is a challenging time for us all and your flexibility and patience with this process has been very much appreciated.

I encourage you to please stay in contact with us as we move into this final phase of the school year. We will be in contact with you regarding course selection for SY 2020-2021, report cards, transcripts, and plans to celebrate our Class of 2020 as they develop. If you have any questions about Option 1 or Option 2 of the E-learning program, please complete the Google Form, linked below.

<https://forms.gle/ZXLSzrnnfhSXRNg88>

Thank you.

Sincerely,

Ms. Laura



مدرسة البيان معادلة من قبل مؤسسة مجلس المدارس العالمية «هولندا»
ومؤسسة نيو إنجلند للمدارس والكليات «الولايات المتحدة» ووزارة التربية في الكويت.
Al-Bayan Bilingual School is accredited by the Council of International Schools (Netherlands),
The New England Association of Schools and Colleges (USA), and the Ministry of Education (Kuwait).

