



## NHS Website Information

*The National Honor Society chapter of Al-Bayan is a duly chartered and affiliated chapter of this prestigious organization. Membership is open to those students who meet the required standards in four areas of evaluation: **scholarship, service, leadership, and character.***

*Students in grades 11, 10, and 12 are eligible for membership. For the scholarship criterion, a student must have a cumulative GPA of 3.5 or better on a 4.0 scale. Each fall, those students who meet this criterion are invited to complete a Candidate Form that provides the faculty council with information regarding the candidate's leadership and service.*

### **Chapter obligations for selected students include:**

- *Maintaining a 3.5 GPA*
- *Attending scheduled meetings*
- *Participating in all NHS activities*
- *Completing a minimum of 10 hours of service*
- *Leading 2 student led activities per year*
- *Adhering to NHS bylaws and code of conduct.*

### **Selection Of Members**

- *The selection of members to this chapter shall be by a majority vote of the faculty council, which consists of five faculty members appointed by the principal. The chapter advisor shall be the sixth, non-voting, ex officio member of the faculty council.*
- *The selection of active members shall be held once a year during the first semester of the school year.*
- *Prior to the final selection, the following shall occur:*
  1. *Students' academic records shall be reviewed to determine scholastic eligibility.*
  2. *All students who are eligible scholastically (i.e., candidates) shall be notified and asked to complete and submit the candidate information form for further consideration.*
  3. *The faculty shall be requested to evaluate candidates determined to be scholastically eligible using the official input form provided by the chapter adviser.*
  4. *The faculty council shall review the candidate information forms, faculty input, and other relevant information to determine those who fully meet the selection criteria for membership.*
- *Candidates will be notified one week before the ceremony of their selection or non-selection into the NHS Chapter.*
- *Candidates become members when inducted at a special ceremony.*
- *An active member of the National Honor Society who transfers from this school will be given an official letter indicating the status of his/her membership.*
- *An active member of the National Honor Society who transfers to this school will be automatically accepted for membership in this chapter. The faculty council shall grant to the transferring member one semester to attain the membership requirements and, thereafter, this member must maintain those requirements for this chapter in order to retain his/her membership*

### **Appeals in Cases of Nonelection**

*Nonelected students may wish to question the judgment of the faculty council. It is important to try to help such students understand that all decisions of the kind involved in the selection process have some subjective aspects, but that the decisions were derived in a fair manner and based on sound professional judgment.*

*However, should the nonelected students have any concerns, he/she is encouraged to communicate with the chapter advisor who is the closest to the selection process; the advisor is best prepared to provide immediate feedback when questions arise regarding nonelection, so:*

- *The nonelected candidate must make an appointment with the chapter advisor to ask for feedback regarding the nonelection, before the induction ceremony.*
- *A review by the chapter advisor of the summary notes from the faculty council session.*
- *Should students or parents still not be satisfied, the next level of discussion should take place with the principal through the following process:*
  1. *Appeals must be submitted in writing by the student or parent and registered with the chapter advisor/principal within 10 school days of notification of nonelection.*
  2. *The principal should review the report submitted by the chapter advisor and listen to the concerns of students not selected, or from the parents of such students.*
- *Following the revision of the report and the discussions with the non-selected candidate, if the principal believes that some kind of technical or procedural mistake has been made, the principal may:*
  - ~ *Ask the faculty council to reconvene to review the situation.*
    1. *The student's application is resubmitted to the faculty council for reconsideration.*
    2. *Submission of the relevant information to the principal who consults with the faculty council and/or advisers regarding their decision-making processes.*
  - ~ *Overturn the decision*

### **Outcomes of an appeal could include:**

- *Rejection of the appeal; sustaining of the original judgment.*
- *Request from the principal for the faculty council to reconsider the case.*
- *A change in the decision, resulting in the selection of the student in question.*
- *An overturning of the faculty council's decision by the administration.*
- *Referring the appeal, following rejection, to the next step in the school hierarchy, e.g., Director.*

## The NHS Rubric of Selection

### Selection Committee Survey

#### **Leadership:**

*Has a diverse interest in school and community activities with membership in two or more areas (school clubs, music, sports, and community, outside school organizations). Demonstrates leadership by being an active member who takes on and follows through with commitments. Is a leader in the classroom based on participation that promotes success and growth of the group.*

#### **Character:**

*No violations in school behavior and or academic code. No discipline referrals. Is respectful to self, property, staff, community and peers on a regular basis. This is demonstrated by telling the truth, following through on commitments and helping others for the sake of helping as opposed to doing what is expected or for recognition. Does not participate in bullying and when possible tries to be proactive when others are being bullied. Has never been academically dishonest in any way.*

#### **Community Service:**

*Has completed 25 or more hours of community service in 2 or more areas (school, community) and those hours are not a requirement of belonging to another activity.*

#### **Application:**

*Items to be reviewed in this area include the quality with which the entire application completed by the student is accomplished. Neatness will be considered. Quality applications are word-processed. No misspellings should be noted, and evidence that the documents are edited well should abound. The essay should address all items outlined in the prompt and have a strong focus. Proper applications of quality writing conventions will be considered.*

### **Teacher Recommendation and Responses to Survey:**

#### **Teacher's Survey**

*The following students have been identified as candidates for selection to our National Honor Society chapter. Candidacy begins by meeting the scholarship criterion of 3.5, which has been met by these students. Each candidate will submit a candidate information form to the faculty council, but additional information is being requested from the entire faculty to assist in this important selection process. Every faculty member is asked to review, sign, and return this form.*

*Please carefully review each candidate. For each of the criteria, please use the 4-1 rating scale (1 = **WEAK**; 2 = **AVERAGE**; 3 = **GOOD**; 4 = **OUTSTANDING**) to evaluate any student with whom you have had professional interaction, i.e., as a teacher, adviser, coach, etc.*

*Should your rating be poor or below average for any candidate (either a score of 1 or 2), it is necessary for you to provide an additional comment that speaks to the professional rationale for this low rating or examples of the poor performance which led to the rating. If you have had no professional interaction with a candidate, please note that in the comments section.*

*Please consider these ratings as seriously as you would any grade entered into your grade book. Note: These ratings are not based on academic performance. That is already reflected in the grade the candidate may have received in your class.*

*Please write your name at the bottom of the form in lieu of your signature.*