

Dear BBS Parents,

As a part of the BBS approach to become a **“Cashless School”**, we are pleased to announce that now you can pay online for multiple items through the **“Other Online Payment”** service on Skoolee.

You can use this service to pay for your child(ren)’s Photo Package, Field Trips, Graduation Ceremony Fees, AP + PSAT Exams, Lockers Fees, Lost Book and Lost Elevator Key. To use this service, please follow the below guidelines.

- 1- Under **“Other Online Payment”** tab, a **“Submit”** button will appear next to the added items.

Click “Other Online Payment”

Item Description	Quantity	Date	Date	Amount	Allowed Purchased	Previous Purchased Qty	Pending Payment	Completed Payments
Grade 3 Item		02-10-2019	31-10-2019		5	2	Submit	
Indiv Item For majd		02-10-2019	03-11-2019		4	2	Submit	


Click “Submit Button to Send Request”

- 2- Click on **“Submit”** button for the requested item. **“Pay Now”** button will appear.

Click “Pay Now”

Item Description	Quantity	Date	Date	Amount	Allowed Purchased	Previous Purchased Qty	Pending Payment	Completed Payments
Grade 3 Item		02-10-2019	31-10-2019		5	3	Pay Now	
Indiv Item For majd		02-10-2019	03-11-2019		4	2	Submit	

- 3- Click on the **“Pay Now”** button. The **“Payment Confirmation”** page will be displayed. Accept the Terms & Conditions and click on **“Proceed”** to reach the K-Net payment page.

  
**AL-BAYAN**  
BILINGUAL SCHOOL

### Payment Confirmation

Activity: \_\_\_\_\_

Quantity: \_\_\_\_\_

Unit price: \_\_\_\_\_

Amount: \_\_\_\_\_

Description: \_\_\_\_\_

PARENT NAME	
PARENT CODE	
PARENT EMAIL	
STUDENT NAME	
STUDENT CODE	
GRADE	

**الأحكام والشروط:**

رسوم الدفع غير قابلة للاسترداد.  
على أولياء الأمور حضور اللقاء التوجيهي لما قبل السفر (سيتم تحديد موعد اللقاء لاحقاً).

**Terms & Conditions:**

- Payments are not refundable.
- Parents should attend the Departure Orientation (Date to be announced).

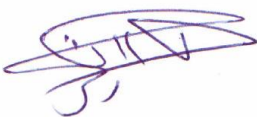
☐ I have read and agree to the above terms & conditions.

Click to accept the term will show “Pay Now” button to proceed further

We hope that you will benefit from the convenience that the service provides. In the meantime, we are continuously working on expanding our online payment services to reduce the use of cash transactions on campus.

For any queries, please contact 2227 5000 Ext. 7855 / 7856 / 7857

Sincerely,



**Maha Z. Kaddoura**  
Director

23 October 2019